



MATERIAL SALES I. OBJECTIVE

To properly account for the sale of materials to Jefferson Energy employees and others.

II. POLICY

Normally stocked warehouse items may be sold to Jefferson Energy members and employees for their personal use.

- A. Jefferson Energy will not advertise or in any way promote the sale of materials.
- B. Materials may be sold if they are not readily available from other sources in our service area.
- C. Any material sold will be picked up at a Jefferson Energy warehouse and not delivered by Jefferson Energy personnel. All material sold may be subject to a warehousing charge and sales and use taxes.

III. RESPONSIBILITY

- A. President & CEO
- B. VP of Corporate Services

